

# **SOUTH AUSTRALIAN MOTOR RACING OFFICIALS ASSOCIATION INC. CONSTITUTION**

## **1. Name**

The Association shall be known as the South Australian Motor Racing Officials Association Incorporated and shall be a non-profit organisation.

## **2. Objects**

The Objects of the Association shall be:

- a) To bring together a responsible group of persons interested in motor sport and desirous of assisting as officials and otherwise in the organisation and conduct of motor sport held under the International Sporting Code of the FIA and the National Competition Rules of CAMS.
- b) To encourage and assist members in acquainting themselves with the relevant National Competition Rules of CAMS, the adoption of correct safety measures and the promotion of a good public image for motor sport.
- c) To assist motor sport promoters, organisers, clubs and competitors in their lawful activities within motor sport.
- d) To conduct social and other activities calculated to be to the advantage of the Association and/or its members and/or motor sport.
- e) To acquire and dispose of property whether real or personal.

## **3. Management**

The management of the Association shall be vested in the General Committee which shall consist of the following Office Bearers:

- a) The President, Vice President, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, and,
- b) Four other Committee members.

The President or, in the President's absence, the Vice President shall be the Chairman of all meetings. If the President and Vice President are absent, the members present shall select a person to act as Chairman.

## **4. Office Bearers**

- a) The Office Bearers shall be elected at the Annual General Meeting and shall hold office until the next Annual General Meeting. Office Bearers shall be eligible for re-election
- b) Any office which becomes vacant may be filled by the General Committee.
- c) The General Committee shall have the power to invite any other person to attend General Committee meetings.

## **5. Membership**

- a) Membership shall be open to any person over the age of sixteen years at the date of application who is interested in the furtherance of the objects of the Association.
- b) Membership is also extended to any person participating in an approved CAMS Junior Development Program.
- c) Applications for membership shall be in writing and shall be in such form as the General Committee shall determine.
- d) All membership applications shall be considered by the General Committee.
- e) The joining fee shall be as decided by the General Committee and is payable on application

## **6. Subscriptions**

- a) The annual subscription shall be as decided by the General Committee and shall be payable prior to acceptance of new members by the General Committee and, upon renewal of membership, shall be payable on or before the Annual General Meeting.
- b) If the subscription for renewal of membership is not paid prior to the 31st of December each year, membership shall have lapsed.
- c) Rejection of a membership application shall entail a refund of any monies paid.
- d) The subscription fee for new members joining after the 31st of December shall be as decided by the General Committee.

## **7. Financial Year**

The financial year of the association shall conclude on the 30th of June each year.

## **8. Annual General Meeting**

The Annual General Meeting of the Association shall be held not later than the 30th of September in each year, when the Annual Report and Balance Sheet shall be presented.

## **9. Quorum**

- a) At Annual General Meetings, Special Meetings or General Meetings a quorum shall be ten members, which shall include a minimum of two General Committee members.
- b) At General Committee Meetings a quorum shall be a number greater than half the total number of General Committee members.

## **10. Meetings**

- a) At least fourteen days clear notice of intention to convene a meeting shall be given by the Honorary Secretary to all members.
- b) Any notice intended to be put to a meeting shall be delivered to the Honorary Secretary not later than seven days prior to the date fixed for the meeting.
- c) General Meetings shall, if possible, be held at regular intervals of not more than two months.
- d) Special Meetings may be called by the President or at the request of ten voting members, provided that at least fourteen days notice is given to all members and the business to be discussed is detailed in the notice.
- e) It shall be the responsibility of all members to notify the Honorary Secretary of any change of address.

### **11. Funds**

The funds of the Association shall be banked in the name of the Association and the bank account operated upon by any two of the President, Vice President, Honorary Secretary, Honorary Assistant Secretary and Honorary Treasurer.

### **12. Accounts**

All accounts for payment shall be presented by the Honorary Treasurer to the General Committee for consideration prior to passing for payment.

### **13. Voting**

- a) This Constitution may be amended, and By-laws may be included in this Constitution, at a General Meeting or a Special Meeting convened for this purpose, provided that the amendment or the By-law is passed by a two-thirds majority.
- b) At all General, Annual General or Special Meetings, financial members present shall be entitled to one vote each.
- c) However, in the case of amendments to this Constitution, or the inclusion in this Constitution of By-laws, voting may be by proxy, provided such proxy is notified to the chairman in writing prior to the matter being put to a vote.
- d) All other motions and elections, including the decisions of the General Committee, shall be decided by a simple majority.
- e) Election of Office Bearers and members of Sub-committees shall be by secret ballot.
- f) In the event of a tied vote for the election of Office Bearers, or members of a Subcommittee, there shall be another ballot of only the tied candidates. If this subsequent ballot does not resolve the tie, and any candidate currently holds the position in dispute, the position shall be awarded to this candidate. Should these measures fail to resolve the tie, the ballot, and any subsequent ballots which are effected by its outcome, shall be deferred to the next General Meeting. A caretaker Committee comprising any newly elected members and holders of any office for which ballots have been deferred shall function until the tie is resolved.
- g) The Chairman shall be entitled to a deliberative vote in secret ballots for the election of Office Bearers and members of Sub-committees. In all other matters the Chairman shall be entitled to a casting vote only.

### **14. Member Conduct**

This Article shall be read and construed subject to the provisions of the Associations Incorporated Act, as amended.

- a) If the conduct of a any member shall, in the opinion of the Association members, be contrary to the welfare or interests of the Association, the members may be called upon by the General Committee to justify and explain such conduct.
- b) If, after this has been considered, it is the General Committee's opinion that the conduct of such member is as charged, the General Committee may impose a fine of up to \$20.00, caution, suspend or expel any such member, providing that the decision is by a two-thirds majority of the General Committee members present and voting at a General Committee meeting or Special Meeting convened for this purpose.
- c) Any such decision shall be conveyed to the member in writing by the Honorary Secretary.

### **15. Audit**

The Auditor or Auditors shall be elected at each Annual General Meeting, and it shall be the responsibility of the Auditor or Auditors to examine all accounts, vouchers, receipt books, etc. and furnish a report thereon at the next Annual General Meeting. Audits shall be conducted at regular intervals of twelve months.

### **16. Dissolution**

- a) The Association shall be dissolved in the event of the membership being less than ten members or upon the vote of a majority of members present at a Special Meeting convened to consider the question.
- b) Upon dissolution, assets and funds on hand may, after payment of all expenses and liabilities, be handed over to such other club or similar association, having objectives as are stated in Article 2
- e) The General Committee may confer life membership on members who have provided outstanding service to the Association for ten or more years. No more than one such life membership shall be conferred in any one calendar year. Life members so elected shall not be required to pay membership fees. of the Constitution, or such registered charity as a majority of the members present at that Special Meeting may decide.

### **17. Duties of Office Bearers**

The duties of Office Bearers shall be as per the Rules of the Association and are subject to any changes as may be made at the discretion of the General Committee.

### **18. By-laws**

- a) The General Committee shall have the power to make By-laws, which are not inconsistent with this Constitution, for the better management and control of the Association.
- b) By-laws shall be notified to all members in writing and shall be presented to members at the General Meeting following their adoption.
- c) By-laws may be included in this Constitution. By-laws so included may be amended as provided above for other amendments to this Constitution.

## **BY-LAWS**

### **A. Training and Competition Committee**

A Sub-committee called the "Training and Competition Committee" shall operate within the Association and be responsible to the General Committee. The Training and Competition Committee shall be responsible for the training and grading of members, the positioning of personnel and equipment at Race Meetings, and shall function as the Association's Safety Committee. The Subcommittee shall consist of seven members of a status as may be determined from time to time by the General Committee, and shall comprise two delegates from the General Committee, one Health and Safety Representative and four members elected at a General Meeting. This election shall be held not later than the 31st of December each year.

### **B. Social Committee**

A Sub-committee called the "Social Committee" shall operate within the Association and be responsible to the General Committee. The Social Committee shall comprise one delegate from the General Committee to act as Social Secretary and volunteers from the General Members. The Social Committee shall operate within the following guidelines:

- 1) The purpose of the Social Committee is to organise social activities for the benefit of the Association and the betterment of motor sport.
- 2) All legalities such as raffle licences, liquor licences, etc. are to be acquired in good time and the rules and regulations for same adhered to.
- 3) Books of accounting are to be kept in such a manner that they may be available for inspection by any member of the General Committee at any time. These will not be required to be audited.
- 4) A brief report is to be provided for each General Meeting covering activities held, total expenses and nett income for the month, and the balance of funds raised.
- 5) Any function or activity planned where expenses will exceed \$250.00 must receive prior approval by the General Committee.
- 6) The balance of monies raised by the Social Committee and being held by that Subcommittee must be made available to the General Committee on the request of either the President or Honorary Treasurer.
- 7) A maximum of \$100.00 may be retained by the Social Committee at any one time for sundry expenses.
- 8) All additional monies raised by the Social Committee must be deposited in the Association's general account.